

# Best Companies Group

# Plastics News' Best Places to Work

## Company Participation Registration Form

REGISTRATION DEADLINE: October 20, 2017

Please complete the following information and submit this form by October 20th. Once Best Companies Group receives this form, you will be sent a confirmation email with detailed information about the survey process.

**Company Name:** \_\_\_\_\_  
(Name as it should appear in print)

**Legal Name of the Company:** \_\_\_\_\_  
(If different than listed above.)

**Federal Employer Identification Number:** \_\_\_\_\_  
(FEIN/BN Business Number)

**Mailing Address:** \_\_\_\_\_  
(No home addresses)

**County:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State/Province:** \_\_\_\_\_ **Zip/Postal Code:** \_\_\_\_\_

**Company Web site URL:** \_\_\_\_\_

**Industry/Primary Business Activity** (Please choose all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> Plastics Associations***                                 | <input type="checkbox"/> Plastics Processor - Other        |
| <input type="checkbox"/> Plastics Processor - Injection molding                   | <input type="checkbox"/> Plastics Recycler                 |
| <input type="checkbox"/> Plastics Processor - Extrusion - film or sheet           | <input type="checkbox"/> Plastics Compounder               |
| <input type="checkbox"/> Plastics Processor - Extrusion - pipe, profile or tubing | <input type="checkbox"/> Plastics Mold and Tool Maker      |
| <input type="checkbox"/> Plastics Processor - Blow molding                        | <input type="checkbox"/> Plastics Distribution/Fabrication |
| <input type="checkbox"/> Plastics Processor - Rotational molding                  | <input type="checkbox"/> Supplier - Non Processor          |
| <input type="checkbox"/> Plastics Processor - Thermoforming                       | <input type="checkbox"/> Other: _____                      |

\*\*\* An "association" is any group organized to support the plastics industry by providing services that are used by companies involved in any number of different plastics manufacturing.

**Primary Contact** (This person will be the main contact for questions throughout the entire process and the recipient of all communications (via emails, letters, phone and Web site), employee surveys for distribution, feedback reports, etc.)

**Salutation:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
(No home addresses)

**City:** \_\_\_\_\_ **State/Province:** \_\_\_\_\_ **Zip/Postal Code:** \_\_\_\_\_

**Direct Dial Phone Number:** \_\_\_\_\_  
(No home or cell phones please)

**Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Secondary Contact** (This person will be the contact for questions if the primary contact is unavailable.)

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Direct Dial Phone Number:** \_\_\_\_\_  
(No home or cell phones please)

**Email Address:** \_\_\_\_\_

**CEO, President, Manager, Etc.** (Highest-ranking position of the nominated workplace.)

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
(No home addresses)

**City:** \_\_\_\_\_ **State/Province:** \_\_\_\_\_ **Zip/Postal Code:** \_\_\_\_\_

**Direct Dial Phone Number:** \_\_\_\_\_  
(No home or cell phones please)

**Email Address:** \_\_\_\_\_

## Start Here!

### Best Companies Group Registration Information

Thank you for your interest in participating in the 2018 "Plastics News' Best Places to Work" program. Registration is simple, however we encourage you to read the participation information carefully before submitting your registration form.

To participate, all companies begin by filling out and submitting a registration form and faxing it to (717) 412-7307.

Registration Deadline: October 20, 2017

Once the registration information is received by Best Companies Group, companies will receive a confirmation email (which will include additional instructions). Participation is free unless you need us to administer the survey via traditional paper surveys (fees are for printing, shipping and processing of the surveys). The fee is based upon the size of the company.

Number of Employees	# Employees Surveyed	Online Fee	Paper Fee (1)
15 - 24	All	FREE	\$230
25 - 99	All	FREE	\$375
100 - 199	All	FREE	\$505
200 - 499	Up to 250(2)	FREE	\$585
500 - 2499	350(2)	FREE	\$685
2500 +	400(2)	FREE	\$840

- Online Survey**  
(Electronic)       **Paper Survey**  
(Hard Copy)

(1) A nominal non-refundable paper fee to cover the cost of printing, processing and shipping the paper surveys.

(2) Requirement: To ensure the credibility of the information, companies having 15-24 employees must have an 80% (or better) response rate from their employees filling out the survey in order to be considered for the list.

(3) Employees are randomly selected. Best Companies Group offers the option to survey more employees than the random sample calculated in the above chart, and/or include additional employees in the survey process who work in locations outside of the program area. Please contact Best Companies Group for details and pricing.

Upon completion of the assessment process, all participating companies have the opportunity to purchase the results of the employee survey in the Employee Feedback Report.

Please read the Report Options page on the Web site.

Once the registration is received, Best Companies Group will send the company (according to the timeline):

The Employer Benefits & Policies Questionnaire (employer questionnaire)

A set of Employee Engagement & Satisfaction Surveys (employee surveys)

Survey instructions

Other supporting information

**IT Contact** (This person will be the contact for any technical systems questions regarding online surveys - for all employer questionnaires and online surveys for employees - regarding filtering, spam content, white-listing, etc.)

**Name:** \_\_\_\_\_

**Direct Dial Phone Number:** \_\_\_\_\_  
(No home or cell phones please)

**Fax Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Marketing Contact** (This person will handle any marketing and/or public relations questions for your company.)

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Direct Dial Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Additional Company Information:** Total number of employees in the United States and Canada (excluding temporary/seasonal and per diem employees).

**Total Employees:** \_\_\_\_\_

**Full-time Employees:** \_\_\_\_\_

**Part-time Employees:** \_\_\_\_\_

**Online Survey** (Electronic)

**Paper Survey** (Hard Copy)

**Additional Survey Options**

**Does your company need surveys in another language? \***

Spanish-Latin American  Spanish-European  French  Chinese  Japanese  Other

\* Best Companies Group has the ability to survey employees in additional languages. For a fee of \$205 we can provide the employee survey in another language. If your company needs surveys in a language other than English, please check the box above and you will be contacted with additional information.

**Is your company interested in customizing the job role and department**

**category demographics on the employee survey? (There is a fee of \$795 to customize)**

**Name of person completing this registration form:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Are you authorized to enter your company into this process:**  YES  NO

**Commitment:**  I understand that by submitting this form, our company is entered into the "Plastics News' Best Places to Work" program. I am committing to meet all deadlines and complete both portions of the assessment process. If at any point we choose to withdraw from the process, we will notify a representative of Best Companies Group at 1-877-455-2159 immediately. Companies withdrawing after October 20, 2017 will incur a \$250 withdrawal fee in addition to the total fees incurred for any special requests (customization orders, language translations, paper survey processing, etc.). All fees are non refundable.

Please be aware that as part of the "Best" program, a certain threshold of employee survey responses must be received in order for the analysts to consider the survey data valid. If a company does not meet this threshold, their full consideration for the "Best" list may be jeopardized, even resulting in elimination. In the rare case a company's response rate is extremely low, a statistically valid Employee Feedback Report (if purchased) will not be presented.

**Submit this registration form  
by faxing it to (717) 412-7307**

**Participation fee:**

Fees differ and are determined based upon the size of the company and whether or not you need us to administer the survey online or via traditional paper surveys.

Number of Employees	# Employees Surveyed	Online Fee	Paper Fee (1)
15 - 24	All	FREE	\$230
25 - 99	All	FREE	\$375
100 - 199	All	FREE	\$505
200 - 499	Up to 250(2)	FREE	\$585
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**How did you hear about the program?**

- Plastics News' Best Places to Work - Ad
- Plastics News' Best Places to Work - Email
- Plastics News' Best Places to Work - Letter
- BestCompaniesGroup.com - Website
- Best Companies Group - Letter
- Best Companies Group - Email
- Best Companies Group - Phone call
- Google/Internet Search
- Direct mail piece
- Other - Please describe

**IMPORTANT:** If any of the contact information changes at any point in the process, please notify Chris Miller at CMiller@BestCompaniesGroup.com immediately.

**Best Companies Group▶▶▶**

1500 Paxton Street  
Harrisburg, PA 17104  
(717) 909-1570 | (717) 412-7307 (fax)  
Email: CMiller@BestCompaniesGroup.com